

## Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT Aeronautics is located near the John C. Tune Airport in Nashville, TN.



### **Statewide Technical Specialist – Facilities Compliance** Environmental Division – Permit Compliance Section Nashville, TN \$99,864 annually

#### **Job Overview**

The Statewide Technical Specialist – Facilities Compliance, supports the implementation of innovative concepts that improve performance and increase the sustainability of TDOT's facilities by providing oversight, training, and technical expertise necessary to ensure TDOT facilities are in compliance with federal and state environmental requirements. This position administers the program consistent with Federal and State statutes, regulations, policies, and guidance. The Statewide Technical Specialist – Facilities Compliance role requires collaboration with both internal and external partners to develop environmental policies, procedures, standards, manuals, and related training for TDOT.

The Statewide Technical Specialist – Facilities Compliance ensures Department policies, technical guidance, procedures, software, and systems are current and accurate to meet federal and state requirements. This position assists in implementing the Quality Assurance Program as part of the Environmental Division activities. The Statewide Technical Specialist - Facilities Compliance assists with monitoring and managing the scope, schedule, and budgets of all Facilities-related activities and works with the environmental compliance staff located in the regions as necessary to ensure that the work completed is in alignment with the Environmental Division's goals.

#### **Essential Job Responsibilities**

Effectively coordinate MS4 and Facility Compliance Programs with the Regions.

Perform annual compliance inspections of TDOT-owned and maintained facilities. Document inspections including required corrective actions and upload inspection reports to compliance database.

Monitor resolution of corrective actions and implement escalation process in the Regions, as needed.

Provide facility leadership and staff training on required sampling, inspections, and documentation needed for compliance for the activities at their facilities.

Implement the TDOT MS4 Permit which authorizes TDOT to discharge stormwater and allowable non-stormwater from all portions of TDOT's MS4 boundaries which includes all areas within TDOT's right-of-way (ROW) and TDOT-owned/operated facilities. This activity includes mapping of outfalls along TDOT ROW, illicit discharge detection and screening, evaluating, and modeling the significance of roadway pollution contribution, performing post-construction stormwater management, and evaluating and controlling discharges within Total Maximum Daily Load (TMDL) regulated watersheds.

Coordinate MS4 Permit Program with the Tennessee Department of Environment and Conservation (TDEC) to provide practical approaches and to realistically consider the water quality and quantity impacts of TDOT's stormwater contribution to the environment.

Provide annual MS4 training to facilities leadership and staff and prepare the MS4 Annual Report.

Participate in the Project Teams as part of a matrix organization consistent with the PDN, delivering all products and services as required and providing input at all applicable project milestones, including Project Kick-Off, Risk Workshops, Project Scoping Meetings, Field Reviews, and Plans, Specifications, and Estimates meetings.

Provide exceptional customer service to both internal and external customers, including mentoring and technical guidance, coordinating with other disciplines as part of a matrix organization, exercising effective listening skills, providing prompt responses, maintaining complete and accurate documentation, and communicating effectively.

Assist in the development of training related to Facilities Compliance requirements, analysis, and documentation that addresses acquired knowledge, asset management objectives, risk management, technical design elements, and emerging technologies related to transportation for the purpose of improving team performance, creating a stronger understanding of the transportation industry, inspiring new ideas, and developing skills.

Assist in ensuring that Facilities Compliance deliverables are consistent, predictable, and repeatable to provide for high levels of achievement, mitigation of risk, and an established track record of success.

### **Qualifications**

- Bachelor's degree
- 8 years of demonstrated competency in an environmental field.

OR

- Master's degree
- 7 years of demonstrated competency in an environmental field.

### **Ideal Candidate**

The Statewide Technical Specialist – Facilities Compliance is a highly skilled professional who possesses exceptional critical thinking abilities. They are experts in assessing and addressing complex issues related to environmental compliance and field services, and their expertise is invaluable in developing effective strategies to manage risks and mitigate potential hazards. The Statewide Technical Specialist – Facilities Compliance is dedicated to working as part of a team and understands the importance of cooperation and coordination with their team members and stakeholders. They are detail-oriented and meticulous in their work. They analyze data and information with a keen

eye for detail, ensuring that all aspects of compliance and field services are addressed and accounted for. They are also excellent problem solvers and are able to identify and resolve issues quickly and efficiently.